

**BEDFORD-WANLESS RATEPAYERS ASSOCIATION**  
**Minutes of the Annual General Meeting**  
**Held at St. Leonard's Church, 25 Wanless**  
**Wednesday February 8, 2017 at 7:30 pm**

**In attendance:**

Robert Rutledge (Chair)  
Michael Sheahan  
Dan Rishworth  
Leanne Burkholder  
Ed Swerhone  
Anthony Green  
Bill Sipple  
Jim Leet  
Joanne Taylor  
Marion Lord

1. Rob Rutledge called the meeting to order and declared a quorum. Note: Michael Sheahan was given proxy for Board members Patrick Sheils and Sherille Layton.
2. MINUTES OF PRIOR ANNUAL MEETING, February 2, 2016
  - Submitted and moved by Michael and seconded by Dan that the minutes from the previous AGM be approved.
3. FINANCIAL STATEMENTS
  - Michael reviewed the financial statements for the Association's fiscal year end (December 2016), copies of which were distributed to those in attendance and are available on the web site.
  - There was a profit loss in 2016. This was mainly due to expenses related to consulting on the proposed 100 Ranleigh development.
  - It was moved by Rob and seconded by Leanne and unanimously agreed that the financial statements for the fiscal year ended 2016 be approved.
  - Michael noted that a third-party reviewer will be appointed to review the financial statements. Note: Michael subsequently secured Elsie Button (recommended by Joanne Taylor) to be the third-party reviewer.
4. ELECTION OF DIRECTORS
  - Rob noted that the following are interested in standing for re-election:
    - i. Rob as President
    - ii. Michael as Treasurer
    - iii. Dan as Secretary
    - iv. Patrick Sheils, Suzanne Stephens, Sherille Layton and Nancy Schmeler as Directors.
  - Ed Swerhone motioned that the slate of directors be approved; this was seconded by Leanne.
  - Rob and Michael thanked Leanne for her contributions to the Association.

#### 5. OTHER BUSINESS OR SPECIAL BUSINESS

- Michael provided an update on the status of the Spring Fair organization (permits, food, beer garden, possible games/events, volunteers). A call for more volunteers was requested. Mary Lord and Michael and Leanne will pursue the smart server designation.
- Rob provided an overview of the tremendous work done by Jaye Robinson, supported by the Association, to secure the city's purchase of the 100 Ranleigh property for public space. In that regard, he noted that the Association is hosting a victory party March 1 at the Uptown Pub to thank Jaye and to encourage community discussions on the new space. This is an opportunity to further raise awareness of the Association to increase members, community participation and fund raising.
- Dan provided an update on the re-designed BWRA web site – the site now has better flow and functionality.
- Other issues the Association will be working on are traffic issues (Kappele and Wanless, Mount Pleasant and Ranleigh).

There being no other business, the meeting closed at approximately 8:30pm.

Prepared by L. Burkholder  
February 9, 2017